

**Letter of Understanding
Between
[The Institute for Leadership (IFL) in partnership
With the Network of Religious Communities (NRC)]
And**

Organization name and address

This Letter of Understanding (LOU) is made and entered into by and between [*IFL in partnership with NRC*] and [*Enter Name of Religious Organization*].

I. PURPOSE OF LOU:

The purpose of this LOU is to detail what is expected from the participating religious organization with reference to the “**Faith Fights Diabetes**” program and what you can expect from [*IFL in partnership with NRC*].

II. PROGRAM EXPECTATIONS:

- Identify two (2) volunteers from within your place of worship or religious organization that have shown an ability to teach and who are willing to participate in two (2) full-day trainings from 10am to 4pm (trainings are one week apart) on how to facilitate a 6-week diabetes prevention and empowerment program.
- Administer a diabetes risk assessment survey at your place of worship or religious organization. The minimum number of risk assessment surveys turned in must be at least Enter Amount.
- Post any diabetes awareness advertising materials you receive from us at your designated posting boards and or distribute any free giveaways at classes.
- Must be willing to accept people, from within your community, as a participant in your **Faith Fights Diabetes** program.
- Must have a minimum of 20 participants complete the 6-week program this calendar year.

III. WHAT YOU CAN EXPECT FROM IFL IN PARTNERSHIP WITH NRC:

- Programmatic and Technical Assistance
- Printing of materials needed for the program
- 20 participant curriculums
- 20 participant class give-away items
- Assistance with participant enrollment processing (if needed)

IV. Mini-Grant

- Once your place of worship or religious organization has completed class two of the **Faith Fights Diabetes** program and has submitted the minimum number of risk assessment surveys, your organization will receive a check in the amount of **\$1,000**. (We suggest that both of the trained volunteers from your organization be given an honorarium of \$100.00 each upon completion of the six sessions.)

V. COMMENCEMENT / EXPIRY DATE

This LOU is executed as of the date of the last signature and is effective through December 31, 2011 at which time it will expire.

VI. SIGNATURES

IN WITNESS THEREOF, the parties hereto have executed this agreement on the day and year first written below.

Organization	Phone	Email
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Signature	Print Name	Date
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Title

Rev. Dr. Stanford Bratton / Franco Olmeda

NRC – Executive IFL – Executive

Network of Religious Communities – Executive Signature	Date	Title
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Institute for Leadership, Inc. – Executive Signature	Date	Title
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