

Food For All Program  
A Program of the Network of Religious Communities  
Position Description  
Food Stamp Outreach Worker

Nutrition Outreach Education Program  
July 2007

**Person description**

- Working knowledge of federal food stamp program
- Excellent written and verbal communication skills
- Ability *to* make appropriate referrals to other government food programs and community social service programs
- Ability to take initiative and be a self starter
- Ability to work as a team member
- Ability to work flexible hours
- Ability to work sensitively with volunteers
- Ability to relate to diverse religious traditions
- Knowledge of community resources and organizations
- Familiarity with hunger and poverty issues
- Able to travel to Albany two or three times a year

**Position Description**

- Develop and implement ways to educate the general public about local hunger needs and federal nutrition programs
- Develop outreach strategies for child nutrition programs in Erie County
- eg. School Breakfast Program and Summer Food Service Program
- Provide Food Stamp information and prescreening to potential applicants throughout Erie County
- Work with Erie County Department of Social Service Food Stamps
- Conduct an ongoing Food Stamp Publicity Campaign
- Tract enrollment to the Food Stamp program and assist in report writing

**Accountability**

The Nutrition Outreach Worker will be accountable to the Network of Religious Communities Executive Director through the Food For All Director. The Nutrition Outreach Education Program is part of the Food For All Program of the Network of Religious Communities and functions in accordance with the policies established by the Food For All Steering Committee and the Network of Religious

Communities Board of Governors. The Nutrition Outreach Worker will be supervised by the Food For All Director.

Other Information

- Position Starts July 30, 2007
- 35 hours (full time) per week @ \$9.00 an hour plus travel. Pay dates are the 15<sup>th</sup> and 30<sup>th</sup> of each month
- Hours are Monday- Friday 9:00- 4:30, some weekends

To apply please send Resume and Cover letter to;

Kelly Ann Kowalski  
1272 Delaware Avenue  
Buffalo, NY 14209

Applications will not be accepted after July 19, 2007