

**NETWORK OF RELIGIOUS COMMUNITIES**  
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October, 2018

To: 2019 Riefler Fund Applicants

From: Dr. G. Stanford Bratton, Executive Director/CEO

RE: Riefler Fund Application Requirements

Dear Riefler Fund applicant:

We are pleased to provide you with an application form and guidelines for applying for a 2019 Riefler Fund Grant. You may download a pdf copy of the application from [religiousnet.org](http://religiousnet.org) or request that a copy of the 2019 application in Microsoft Word be mailed to you. Email: [nrc@religiousnet.net](mailto:nrc@religiousnet.net)

In preparing for 2019 Riefler Fund Application please keep the following in mind:

1. **The deadline for receiving applications at the office of the Network of Religious Communities is 2:00 P.M. Tuesday November 27 2018.** Applications received after that date will not be considered for grants in 2018. **No exceptions will be made.**
2. Applications from local congregations, groups of congregations, ecumenical and or interreligious organizations or projects sponsored by the above are encouraged. **Applications from individuals and those from community groups without a direct tie to a congregation or ecumenical/interreligious organization will not be considered.**
3. Please use the official cover page for submitting your application. You may use a computer to generate page 2-4 or use the digital application. **You may attach up to two additional pages (no more).** You may mail via US Postal Service or email your application to [nrc@religiousnet.net](mailto:nrc@religiousnet.net).
4. It is important that you answer all questions. **Providing a detailed budget is required. Please use the budget form on page 5 of the application.** Identifying additional resources as requested in question 14. is very important.
5. Please pay careful attention to questions 8, 9,10 and 13 since these questions have the highest value in our scoring process.

The 2019 Riefler Fund Grants will be announced at the Network of Religious Communities Annual Meeting in February 2019. Mailed notification will follow. Recipients are responsible for requesting the award payment when project actually begins.

Your application will be read by persons who are actively involved in the life and work of a local congregation in WNY. They read the proposals and score them using a scoring form developed by the Network. Recommendations will be submitted to the Network Board for final approval.